



NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman
201 Webber Street
The Dalles, OR 97058
541-298-1576
Fax 541-298-1082



NORCOR Minutes of the NORCOR Board Meeting April 16, 2020 10:00 a.m.

PRELIMINARY BUSINESS:

To support the Governor's Executive Order for social distancing, the NORCOR Board met by video conference only.

Quorum was determined and the Board Meeting was called to order on April 16th, 2020 at 10:02 am by Bob Benton, NORCOR Board Chairman.

Board Members: Bob Benton- Hood River County Commissioner, NORCOR Board Chairman, Kathy Schwartz- Wasco County Commissioner, NORCOR Board Vice-Chairman, Tom McCoy- Sherman County Commissioner, Sherrie Wilkins- Gilliam County Commissioner; Amber DeGrange- Sherman County Juvenile Director; Lane Magill- Wasco County Sheriff, NORCOR Board Secretary.

Oversight: Juvenile Director overseeing Detention Facility: Molly Rogers- Wasco County Youth Services Director; Sheriff overseeing Adult Corrections Facility- Brad Lohrey Sherman County Sheriff.

Also in attendance:

Dan Lindhorst, Jeff Justesen, Don Hull, Amy Nation, Bill Boyden, Barb Harris, Mel Brown, Katie Cook, Connie Krummrich.

1.0 Call to order

1.3 Consent Agenda: Chair Benton requested that the Covid-19 Policies and Strategic planning proposal be moved from the consent agenda and to New Business.

Commissioner Wilkins moved to approve the Consent Agenda as amended; this motion was seconded by Sheriff Magill. The motion passed unanimously.



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New Business: Items moved from the Consent agenda.

1.3.3 Covid-19 Policies: The policies have been posted on the NORCOR Website. Molly Rogers provided that Commissioner Schwartz assisted in making connections between NORCOR and the Public Health Officer (Dr. Mimi McDonell). There were slight changes based on the recommendation from Dr. McDonell regarding the question about travel. Those updates were incorporated and are now updated on the website. We are updating the website regularly and request everyone to use the website as our communication tool.

1.3.4 Strategic Plan proposal: Proposals were requested, one was received and a second proposal is expected. Chair Benton and Molly Rogers both expressed that we are not ready to engage in a contract yet until both proposals are received by the Management Team and the Board. The hope is that at the next meeting on May 21st, we will enter into an agreement.

2.0 Business Items:

2.1 Contract Attorney Services: The final contract for attorney services has been prepared. Commissioner Schwartz made a motion to approve the Attorney Services Contract. Sheriff Magill seconded the motion. The motion passed unanimously.

3.0 Admin Updates:

Sheriff Lohrey extended his thanks to Dan Lindhorst, Jeff Justesen, all NORCOR staff, Chiefs, Sheriff's and Juvenile Facility workers for coming together during this epidemic as a collective group to manage the population. Accomplishments due to this collaborative:

- A reduction in population by half
- Staff using extreme precautions
- We are updating our website weekly
- Less in custody means more work during the pandemic, more cleaning and performing medical assessments.
- No known cases of Covid-19 in either Facility



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Sheriff Lane Magill stated that NORCOR has now been integrated into the Unified Command structure and they are working closely with NORCOR for support services, resources and PPE supplies. He extended a special thank you for all the hard work.

Commissioner Schwartz, Sheriff Lohrey and Dan Lindhorst met with the NORCOR Coalition recently. During the meeting concerns were expressed regarding protecting detainees and all in custody during the pandemic. The Sheriff and Dan did a great job providing explanations/ policies and procedures for the meeting.

Sheriff Lohrey plans to meet with the Coalition again prior to the next Board/Budget meeting and encourages the Coalition and anyone from the public to reach out with any questions they may have.

Chair Benton expressed his thanks to all NORCOR Staff for their hard work.

Sheriff Lohrey & Molly Rogers will be watching the Court system and calendars. There will be anticipated impacts 2-3 months out when the courts reopen and begin to process cases. The low population numbers during this period may change with the increased access to the Courts. The management team is developing plans to accommodate the increases.

Sheriff Lohrey shared that historically the adult facility processes approximately 250 bookings a month. Currently during the pandemic, bookings have dropped to around 100 over the past month.. The Sheriff is anticipating an increase after the courts open, which could lead to challenges for scheduling for housing and potential financial impacts.

Commissioner Schwartz inquired if the facilities have adequate PPE. Dan Lindhorst shared that the facility has enough PPE to last approximately 30 to 45 days, at current levels. If NORCOR experiences a positive case, NORCOR will need to work with Unified Command to receive more PPE.

Commissioner Schwartz also inquired if NORCOR has any staff working from home and on the working from home policy. Dan Lindhorst responded that NORCOR has policy that covers both working from home and leave; they are covered by the same policy. This policy is very similar to the Wasco County Policy. The Juvenile Facility has one staff working from home on a part time basis.



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Commissioner Wilkins asked if the NORCOR staff has started wearing masks. Molly explained that it is now part of NORCOR Policy and that all staff in the secure area are wearing cloth masks.

5.0 Adjournment:

Board meeting adjourned with next Board meeting scheduled for May 21st at 10:00 am, which will follow the NORCOR Budget meeting one hour before at 9:00 am. It is anticipated for and planned to follow a similar virtual format.

9-22-2020

Date

Bob Benton, NORCOR Board Chair

Date

Rebeccah Beitel, NORCOR

Respectfully submitted,
Rebeccah Beitel
NORCOR